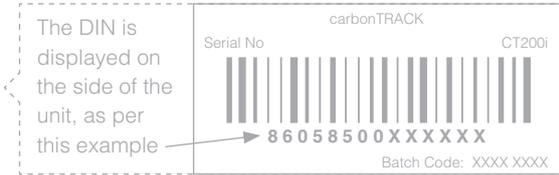


# END USER REGISTRATION FORM

DIN (Device Identification Number):  
(e.g. 86058500XXXXXX)

.....



## End User Details

Please register the end user 24 hours before installation. Complete this form and take a photo or email a copy to:

[operations@carbontrack.com.au](mailto:operations@carbontrack.com.au)

Name:

.....

Email:

.....

Address:

.....

.....

.....

Phone/Mobile:

.....

## Installer Details

Ensure that you are an accredited carbonTRACK installer by completing the online induction training via:

[www.carbontrack.com.au/distributor/installer](http://www.carbontrack.com.au/distributor/installer)

Name:

.....

Email:

.....

Electrical license number:

.....

## carbonTRACK Support

T: 1300 288 648 (ext. 3)

E: [operations@carbontrack.com.au](mailto:operations@carbontrack.com.au)



# INSTALLATION STEPS

## 1. Online Training

Complete your online training and carbonTRACK accreditation via the **Installer Portal**.

Access the portal via [www.carbontrack.com.au/distributor/installer](http://www.carbontrack.com.au/distributor/installer)

It is a requirement to complete the training before installing a carbonTRACK hub.

## 2. Accreditation Email

Open your **Welcome to carbonTRACK** email for your Installer ID and certificate of completion.

## 3. End User Registration

Fill in the **End User Registration Form** and take a photo or scan a copy to [operations@carbontrack.com.au](mailto:operations@carbontrack.com.au)

You must register the End User at least 24 hours before installation.

## 4. Installation Preparation

Complete the **Scoping Form** to understand the installation requirements.

You can download this form from [www.carbontrack.com.au/distributor/installer](http://www.carbontrack.com.au/distributor/installer)

## 5. Installation

Find the relevant installation section in the **Installation Manual** and follow the instructions.

Download the Installation Manual from the Welcome to carbonTRACK email or Installer Portal.

## 6. Pre-Commission

Use the **Diagnostic Dongle** and **carbonTRACK Diagnostic App** to check your installation process and detect any irregular readings.

Download this app from Google Play Store.

## 7. Commission

Use your Installer ID to log onto the commissioning web page [www.my.carbontrack.com.au](http://www.my.carbontrack.com.au)

Follow the prompts on this page to commission the hub.

## 8. Customer Service

Clean up the installation site and inform the customer they will receive an email with their:

- Starter Pack
- Log in details
- Warranty

You can access all documents and forms on [www.carbontrack.com.au/distributor/installer](http://www.carbontrack.com.au/distributor/installer)

### carbonTRACK Support

T: 1300 288 648 (ext. 3)

E: [operations@carbontrack.com.au](mailto:operations@carbontrack.com.au)

